



Application Form

1 PASSPORT
SIZE PHOTO
OF CHILD

Child's name:

Year group applied for:

Requested date of entry to the school:

For Internal Use Only

Application Number:

Date of Interview:

Date of Assessment:

Additional notes:

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Application requirements

Please complete a separate form for each child. The following enclosures must be submitted together with each child's application form. Incomplete applications will not be processed.

Please tick next to each item included with the application:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | 1 passport-size photo |
| <input type="checkbox"/> | Copy of child's birth certificate or passport |
| <input type="checkbox"/> | Copy of parent's passport/ID |
| <input type="checkbox"/> | Copy of most recent school report (including details of any past or present learning support) |

Please note that an application cannot be processed unless the terms & conditions are signed by a parent or guardian. Submission of this application form does not lead to automatic acceptance. After successful completion of the application procedures, places are offered subject to availability.

Admission Procedures:

Admission Step 1

Submit an application and all supporting documents. Applications will not be considered until all required documents have been submitted. We will acknowledge receipt of each application and hold it on file for entry to the requested academic year.

Admission Step 2

Assessments and family interviews will be scheduled subject to the availability of places. Please note that an invitation for assessment does not guarantee the offer of a place. It is possible that an applicant will be assessed and offered a place on the waiting list.

Application Step 3

Places are offered subject to successful completion of the admission procedures. A formal letter is issued with other necessary paperwork for your completion and return. A term's fees (for admission) and supply fees are payable to reserve the place.

Registration Fee:

The Registration Fee should be paid prior to testing and is non-refundable. Payment can be made by Sterling cheque or the equivalent in Egyptian Pounds at the current rate of exchange. This applies for the Registration Fee only.

All other fees are payable in Sterling.

The completed application form and all supporting documents should be submitted together to the Admissions Office by hard copy or email to the address listed below:

Physical Address

Kilometer 38, Cairo-Alexandria Desert Road, Beverly Hills, 6th of October.

Tel.: 38270444 – Fax: 38578720

E-mail: admissions@bisc.edu.eg – Website: www.bisc.edu.eg

Post Address

P.O. Box: 137

Gezira, Cairo, Egypt.

Student Details

First Name		Family Name		
Known as		Date of Birth	(dd/mm/yyyy):	
Nationality 1		Nationality 2		Gender(M/F)
Siblings	Full Name	Date of Birth	BISC student (Y/N)	Applying to BISC (Y/N)
Home Address <i>Letters will be sent to this address</i>			Home Tel Number	
Main Mother Tongue			Second Language	
Religious Affiliation				
Medical History				
<p>Does your child have a diagnosed medical condition and/or take regular medication? (If yes, please give details)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>				

Parents / Guardians living at pupil's home address

Marital Status	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	<input type="checkbox"/> Widowed
Relationship to pupil	<i>e.g. Mother</i>	<i>e.g. Father</i>	
Title			
First Name			
Family Name			
Occupation			
Name of Company			
Nationality 1			
Nationality 2			
Mobile Tel No			
Work Tel No			
Email			
Name of person or organization responsible for fees		Billing Address	
Emergency Contacts (excluding parents /Guardians)	Give names, daytime telephone numbers & relationship to pupil (e.g. neighbour, aunt, grandparent or friend)		

BISC Parent Statement

The purpose of this confidential statement is to help us understand why you feel **BISC** would suit your child's educational needs and to help us appreciate your expectations of the school. Please use full sentences rather than bullets or notes.

1. Describe your child's strengths and weaknesses.
2. Do you have any special concerns regarding your child's education and/ or transition from his/her current school (please also describe the curriculum).
3. Are there family circumstances that may affect your child's performance or behaviour?
4. Outline your hopes and ambitions for your child?
5. What are the expectations you have of BISC for your child?

TERMS AND CONDITIONS

- I. There is no automatic right of entry to the school for any individual or group of individuals.
- II. Entry into the Senior School from the Junior School is not automatic. It is dependent on satisfactory reports from the Junior School and the passing of entrance examinations.
- III. Promotion from one year to the next is not automatic.
- IV. Fees are payable before the close of business on the first day of term. After that date the school has the right to apply penalties and to take action to exclude children from school until fees are paid.
- V. Registration, admission and supply fees are non-refundable in all circumstances.
- VI. Tuition fees are refundable only in exceptional circumstances and solely at the discretion of the school.
- VII. All children are required to take a full part in the activities of the school; including physical education lessons and swimming.
- VIII. Your child may appear in newspaper photographs and in promotional material relating to BISC. If you do not want your child to appear in such photographs, please inform the Admissions Officer in writing.
- IX. I/we certify that the information provided above is complete and correct and authorise The British International School, Cairo (BISC) to request further information from teachers/counsellors/administrators for verification. I/we understand that if any information gained by BISC through interviews or further reports does not match the information provided in this application, any offer of admission may be revoked. If the student has already been enrolled, he/she may be excluded from BISC with no refund.
- X. I/we acknowledge that BISC is an independent school that operates an international curriculum. This may prevent access, upon graduation or over school years, to local universities or other local schools in future years, based on entry conditions set by the Ministry of Education & Ministry of Higher Education.

I have read and accept the above terms and conditions. I understand that the school has the right to sue me or my spouse to recover outstanding fees. I also declare the information in this form to be correct to the best of my knowledge.

Signed:

Signature of parent
(or legal guardian)

Name in BLOCK CAPITALS

Date (dd/mm/yyyy)